



The Heath Surgery

Your Electronic Patient Record & the Sharing of Information - A Patient's Guide

Please read this leaflet carefully. It will give you information about the sharing of your electronic patient record and the choices you need to make

Today electronic records are kept in all the places where you receive healthcare. These NHS Care Services can usually only share information from your records by letter, email, fax or phone. At times, this can slow down your treatment and mean information is hard to access.

The Heath Surgery uses a computer system called TPP SystmOne that allows the sharing of full electronic records across different NHS Care Services, who also use TPP SystmOne. We are telling you about this as, as a patient at this Practice you have a choice to make about how we share information about your care from your electronic patient record. This should not be confused with the patient Summary Care Record (SCR). This is asking you for your sharing preferences regarding your FULL electronic GP record. You can choose to share or not to share your electronic GP record with other NHS Care Services.

The Benefits of sharing your health care record

Patient care can be supported by healthcare staff having faster access to your medical information and you may not be required to repeat information to different NHS staff treating you. For example, healthcare staff who are involved in your care will be able to access your medical history immediately, enabling them to assess the provision of your care better.

How is my decision recorded?

The Practice computer system has two settings to allow you to control how your medical information is shared:

Sharing OUT: This controls whether your full GP electronic patient record can be shared outwards with other NHS Care Services (using SystmOne) where you are treated. Please tick your preference:

Sharing OUT Yes (shared) No (not Shared)

Sharing IN: This controls whether your GP practice can view information recorded by other NHS Care Services (using SystmOne) where you have received treatment. Please tick your preference:

Sharing IN Yes (shared) No (not shared)

Patient Name (Please print)Signature.....

Date of birth Date



The SystemOne enhanced Sharing Model (eDSM) is being utilised at The Heath Practice . This will allow patients to consent or dissent to sharing information on their record with other services using SystemOne.

How will The Heath Surgery implement these changes?

- The practice default position is that we do not share out patients' records without consent. Therefore records are not shared with other healthcare providers who use SystemOne.
- All existing signed consent-to-share we hold will automatically be carried over.
- Patients will be asked if they want to share out their information with other healthcare services (who use SystemOne) and if so will be asked to sign the consent form.
- Patients can explicitly request that information is not shared out again by signing the consent form
- Decisions to change from consent to share and back again can be made at any time.
- The Practice default position is that we automatically share in patient records without signed consent. Therefore if you have agreed to share out from a different healthcare provider who use SystemOne, we will automatically see data which has been entered into the patient record from that healthcare provider. This is our default setting to ensure we provide you with the best possible care, based on informed decisions.

How does this work?

Imagine you are receiving care from 3 different NHS services; your GP, a District Nurse and a Skin specialist. You want your GP and nurse to share information with each other and you want both of them to know your progress at the skin specialist. However you don't want the skin specialist to see any of your other medical information. Your sharing settings would be:



The GP can share information IN and OUT

The District Nurse can share IN and OUT

The Skin Specialist can only share information OUT but not IN

When you are first or next seen at the care service, you will be asked the following questions:

- 1. Do you consent to the information that is recorded about you here being made available to other NHS care services that care for you and also use SystemOne?**
If you answer YES - Clinicians at other services that care for you and use SystemOne will be able to see the Information recorded here. For example, a district nurse that visits you would be able to see the data entered by your GP.
If you answer NO - The clinician will be prevented from sharing the information entered here with other services caring for you.
- 2. Do you consent to allow this care service to view information about you that has been recorded at other services where you also receive care? (You must have separately consented for information to be 'shared out' of those services).**
If you answer YES - This care service will be able to view information recorded on your patient record by other NHS services.
If you answer NO - This care service will not see any information recorded at any other NHS service (even if those services have the consent to share information out).

Note: You can still request for individual entries in your patient record to be marked as 'Private'. These will not be visible at any care service other than the one that recorded the information.

Why is this necessary?

These settings allow you to decide who can see the information on your electronic record. It also allows for joined up care across different NHS settings which gives the best care and service to you.

Note: In some serious situations, for example if you are unconscious, clinicians will be able to access your electronic record without first asking your permission. Use of this is monitored.

These settings apply to any NHS Service using SystemOne where you are currently receiving care. You can also change your sharing preferences at any time - just speak to a member of staff at this care service.